**LAKE TRAVIS ELEMENTARY PTA  
  
*General Meeting - MINUTES  
Tuesday, October 11, 2011  
Lake Travis Elementary School*  
*Call to Order - 6:00 p.m***

**MEETING AGENDA**

* Welcome – *Karen Miller-Kopp*
* Call to Order – *Ashley Wade*
* Confirmation of Quorum – Karina Machnacki confirmed quorum for Shannon Eklund
* Pledge of Allegiance – *Ashley Wade*
* Acceptance of Minutes from September 13, 2011 – *Amy Liardon*
* Report of the Treasurer – *Lisa Berneburg*
* Report of the Executive Board – *Ashley Wade*
* Report of the Vice Presidents
  + Membership – *Holly Dobson*
  + Fundraising – *Carla Stoltman*
* Report of Standing Committees *- Committee Chairpersons*
* Principal’s Report – *Karen Miller-Kopp*
* Announcements – *Ashley Wade*
* Adjournment – *Ashley Wade*

**ACCEPTANCE OF MINUTES  
*- Amy Liardon, Secretary***

* Minutes of LTE PTA General Meeting
  + September 13, 2011 - available on-line
* Motion
  + Motion required to approve the minutes of the Lake Travis Elementary PTA meeting held on September 13, 2011.
  + Motion - Holly Dobson
  + Second - Karina Machnacki
  + Questions/Discussion
  + Motion Accepted
* All minutes are being posted on the web at for review  
   **lte.my-pta.org**

**TREASURER’S REPORT – *Lisa Berneburg***

* **ENDING BALANCE 7-31-11**

CHECKING: $8,039.30

SAVINGS: $27,075.17

TOTAL: $35,114.47

* **ENDING BALANCE 8-31-11**

CHECKING: $9,303.83

SAVINGS: $27,079.77

TOTAL: $36,383.60

* **BANK BALANCES AS OF 9-23-11 ARE AS FOLLOWS:**

CHECKING: $15,688.58

SAVINGS: $27,079.77

TOTAL: $42,768.35

**{BUDGETED EXPENSES FOR 2011-12 IS APPROX. $65,000}**

THIS DIFFERENCE IN FUNDS IS DUE TO THE FOLLOWING INCOME AND EXPENSES:

**UNRECONCILED INCOME**:

CLASS SHIRTS-$7,762, SCHOOL STORE-$383.42, SPIRIT SHIRTS-$491.00, FUSS FREE-$238.00,

PAINLESS FUNDRAISERS (RANDALS $88.00), PTA MEMBERSHIP $3,523.75

**UNRECONCILED EXPENSES**:

HOSPITALITY-$60.25, TPTA MEMBERSHIPS (514 PAID)-$2,306.25, LEADERSHIP TRAINING-$42.00

MINIGRANTS-$1,287.60 (4TH GRADE BOOKS), SCHOOL STORE-$562.36, SPIRITWEAR-$1,684,

GRADE LEVEL AWARDS-$147.31 (ART&MUSIC)

LARGE EXPECTED EXPENSES BY END OF SEPTEMBER:

MINI GRANT (5TH GRADE WEEKLY READERS)-$637.20,   
CLASS TSHIRTS- ESTIMATE AT LEAST $4,500

**REPORT OF THE EXECUTIVE BOARD  
*- Ashley Wade, President***

* Executive Board met on September 27th, with quorum present.
* Actions Taken not Requiring Further Action of PTA:
  + Mondie McFaddin approved as the Spring Carnival Chair
  + Deadline of May 15th was created for the reimbursement of Mini Grants
  + The submission of a purchase order was added to the Mini Grant process

**Report of Vice President, Membership  
*- Holly Dobson***

* 2011-2012 Membership Drive Totals:
  + Total Members: 522
  + Faculty/Staff Members: 100% Faculty, 85% Staff
  + Members get discounts and cards are coming soon
  + Congratulations to the following classes who get a popsicle party:
    - Womack
    - Angeli
    - Shanafelt
    - Peters
    - Bartley
    - Barrett
    - Padilla

**REPORT OF VICE PRESIDENT, FUNDRAISING  
*- Carla Stoltman***

* Cookie Dough Sales *– Alysia Transou, Chair – Started* on **October 4th** – VOLUNTEERS NEEDED!
* Carnival – *Mondie McFaddin, Chair –* Saturday, April 14th
  + VOLUNTEERS NEEDED!
* Fuss Free *– Carla Stoltman –* Rock Star Sponsor
  + Any fuss free donation over $100.
  + You will receive a car decal and recognition.
  + Tax deductible.
* Chick-fil-A Spirit Night *– Carla Stoltman, Chair* – October 12th starting at 12:00, since it is an early release day.
* Box Tops, Randall’s, etc.. *– Maria Turner, Chair*
  + October 20th is the first deadline.

**REPORT OF STANDING COMMITTEES**

* Volunteers *– Oneida Gonzalez*
  + Total volunteer hours through August: 586
  + Volunteer of the Month for October *– Greg Lawley*
  + Staff of the Month for September *– Maria Soto Portillo*
  + IMPORTANT: We are behind on hours!!! Please go to www.lte.my-pta.org to log your volunteer hours or e-mail Oneida Gonzales oniegonzalez@austin.rr.com
  + Nominations for Volunteer and Staff of the Month can be sent to Oneida Gonzalez, Volunteer Chair
* Communications *– Melissa Nelson and Paloma Valencia-Rodriguez*
  + LTE PTA website is: **www.lte.my-pta.org**.
    - Please REGISTER, so you get MEMBER ACCESS
  + Web-site has the following Volunteer Sign-up:
    - Track and Field
    - Friday Feast
  + E-Mail correspondence and reminders are sent through the website to those registered.
  + Web-site has all standard FORMS available
  + PTA newsletter sent home once a month in the Tuesday folders.
    - You can also view it anytime on the LTE PTA website.
* Health & Welfare *– Jennifer Wright*
  + Track and Field Days – VOLUNTEERS NEEDED!!!
    - Tuesday, 10/25 – Kinder & 1st grade
    - Wednesday, 10/26 – 2nd & 3rd grade
    - Thursday, 10/27 – 4th & 5th grade
* Hospitality *– Jan Alba*
  + ***“Friday Feast” will be Friday, October 28th*** and is hosted by 4th grade. We need your help to make it a success!!
* Squire Booster Club *– Karina Machnacki*
  + Class Shirt – *Shay Rathbun, chair -*  Shirts have already been delivered.
  + School Store – *Linda Briscoe, chair - O*pen on Fridays during the lunch hours, 11am-1pm! Contact Linda Briscoe, if you are interested in working at the school store each Friday!
  + Fridays are SPIRIT DAYS at LTE!! Wear your spirit shirts to show your school pride! LTE spirit wear t-shirts are still available.

**REPORT OF THE PRINCIPAL  
*- Karen Miller-Kopp***

4th and 5th graders come out to the homecoming parade on Wednesday, 10/12!

Make sure you early vote on October 24th at LTE

STARS test information - contact KMK or your childs teacher with any questions/concerns.

Track & Field

Teacher conferences

**ANNOUNCEMENTS  
AND  
ADJOURNMENT**

* **October:**
  + 10/12 – Early Release Day
  + 10/12 – Chick Fil-A Day and Night
  + 10/25 – Kinder & 1st grade Field Day
  + 10/26 – 2nd & 3rd grade Field Day
  + 10/27 – 4th & 5th grade Field Day
  + 10/31 – Student Holiday
* **November:**
  + 11/8 – PTA General meeting at 6:00 p.m.
  + 11/15 – Language Arts Night
  + 11/17 – Friday Feast with 3rd grade hosting
  + 11/21-25 – Thanksgiving Break
* IMPORTANT LOCATIONS FOR INFORMATION!!!
* **www. lte.my-pta.org** - LTE PTA’s website! PLEASE sign up to request access to website! Then login for important information including sign ups, forms, calendar, etc.
* [**www.ltisdschools.org/lte/site/default.asp**](http://www.ltisdschools.org/lte/site/default.asp) - LTE’s official website!!!
* [**http://www.ltisdschools.org/laketravis/site/default.asp**](http://www.ltisdschools.org/laketravis/site/default.asp) - LTISD’s website!!!
* [**http://www.laketraviseducationfoundation.org/**](http://www.laketraviseducationfoundation.org/)- Lake Travis Education Foundation
* [**http://www.txpta.org/**](http://www.txpta.org/)- Texas PTA’s website!!!
* [**https://www.v-volunteer.com/**](https://www.v-volunteer.com/)- Website to log all of your volunteer hours!!!